



Christian Life Academy & Little Blessings Childcare Payment Contract



Parent(s) Names: _____

Phone: (____) _____

Student #1: _____ Grade: _____

Student #3: _____ Grade: _____

Student #2: _____ Grade: _____

Student #4: _____ Grade: _____

1. Tuition Billing

For CLA: We understand that CLA's tuition is an annual amount, for the school year, and is billed in ten (10) equal installments from Aug – May.

For LB: We understand that LB's tuition is an annual amount (July 1st – June 30th) that factors in Holiday & scheduled closings, as well as the fluctuating number of days of care that occur from month to month throughout the year. Therefore, we understand the monthly fee remains the same every month.

Parent Initials

2. Withdrawal

For CLA: We understand if our child is withdrawn, suspended or dismissed from the school for any reason after the school year commences, we are still responsible for that month's tuition and CLA will not prorate our bill. Should the applicant withdraw before August 1st, prior to entry, the school will retain the Registration Fee and the Book & Supply fee, but any prepaid tuition will be refunded.

For LB: We understand that if our child is withdrawn after the 1st day of the month, the last month of care will be prorated only if 2 weeks notice is given to the school administration.

Parent Initials

3. Outstanding Balances

We understand that if any payment is not made within thirty (30) days of date due, CLA/LB may, at its option, withdraw the student or refuse to accept the student any further. The school is under no obligation to provide educational services, activities, or childcare after payment becomes past due. Payment of all amounts owed is also required before the school will provide any certificates or diplomas or permit the student to participate in any events, activities, or ceremonies including graduation. Further, payment of all amounts owed is also required before the school will release any records or transcripts.

Parent Initials

4. Payment Plan

We understand that we are obligated to pay the monthly fee by the 10th of the month via an ACH automatic withdrawal and we must provide a completed ACH form. Any other payment method must be approved in advance by the school administration.

Parent Initials

5. Late Fee

We understand that balances not paid by the 10th of the month are subject to a \$25 Late Fee.

Parent Initials

6. Return Fee

We understand that any returned checks or failed ACH payment due to insufficient funds are subject to a \$25 Return Fee. An attempt to re-debit your account will be made. Any payment returned a second time will be subject to the \$25 Late Fee and you will be responsible for bringing in a money order for the amount due before the next payment is due.

Parent Initials

7. Fundraising Support Fee

For CLA: We understand the Fundraising Support Fee is due by the end of the school year. Any amount not worked off will be billed to our account on April 1st.

Parent Initials

8. **Termination**

We understand CLA/LB has the right to terminate the attendance of any student for any reason addressed in the student handbook, including failure of parents to pay their entire financial obligation for the student's attendance at Christian Life Academy. Additionally, CLA/LB reserves the right to require the withdrawal of the student at any time if such withdrawal is determined to be in the best interest of the student and/or the school.

Parent Initials

9. **Re-Enrollment**

For CLA: We understand outstanding balances must be paid in FULL prior to the start of the next school year.

Parent Initials

10. **Absences**

We understand there are no refunds for missed days. If we take a family vacation or have an extended absence, we are still obligated to make our regular monthly payment.

Parent Initials

WE HAVE CAREFULLY READ, FULLY UNDERSTAND AND AGREE TO ALL OF THE FOREGOING.

Parent 1:	_____	_____	____ / ____ / ____
	Print	Signature	Date
Parent 2:	_____	_____	____ / ____ / ____
	Print	Signature	Date